

# CHILD DEVELOPMENT ASSOCIATE (CDA) ASSESSMENT SCHOLARSHIP

This scholarship is for you if you work in a child care center, group home, or family home and have completed the requirements for the Child Development Associate (CDA). This scholarship helps with the assessment fee charged by the Council for Professional Recognition. The CDA is a nationally recognized credential that requires 480 hours of experience working with children within the last three years and 120 clock hours of training. These 120 clock hours of training can be obtained at community colleges or through other training organizations. \*TEACH Early Childhood® Michigan is a licensed program of Early Years.

## 1. Prepare to Apply:

- Receive a **high school diploma** or equivalent.
- Complete **120 clock hours** of formal training (community-based or college credit training).\*
- Complete **480 hours of work experience** in the desired setting from the Council for Professional Recognition. [CDACouncil.org](https://cdacouncil.org)
- Put together your professional portfolio.  
» \*TEACH can help cover the cost of CDA training taken for college credit.

## 2. Apply to the Council for Prof. Recognition:

- Complete the CDA application at [CDACouncil.org](https://cdacouncil.org) up until the payment portion.
- Print e-mail received from the council indicating payment is due.

## 3. Apply for TEACH scholarship:

- Fill out the **TEACH application** and submit to the TEACH office **along with**:
  - Completed **Employer Verification Form**.
  - Copy of email from [info@cdacouncil.org](mailto:info@cdacouncil.org) indicating payment is due with Customer ID# visible.

- Once accepted into the scholarship, you will be sent a contract to sign and return.
- Once your candidate portion is paid, **TEACH will authorize payment** to the council, and you will receive an email from [info@cdacouncil.com](mailto:info@cdacouncil.com) with your Payment Voucher Number \*
  - \*You **MUST** enter your Payment Voucher Number in your council application to receive your Ready to Schedule notice.

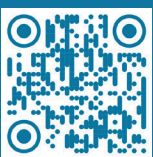
## 4. Exam / Observation

- Receive **Ready to Schedule** notice and complete the following:
  - **Schedule and take the CDA Exam at a Pearson Vue Testing Site.**
- **Select a Professional Development Specialist.**
- **Schedule and complete observation** from a Professional Development Specialist.

## 5. Receive CDA Credential

- **Submit a copy** of your credentials to TEACH to receive your bonus.

**APPLY NOW!**



✉ [teach@miaeyc.org](mailto:teach@miaeyc.org)  
💻 [miaeyc.org/t-e-a-c-h-scholarships/cda-assessment-renewal-scholarship/](https://miaeyc.org/t-e-a-c-h-scholarships/cda-assessment-renewal-scholarship/)  
☎ 866-648-3224 (Ext. 312)

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**MILEAP**  
Michigan Department of Lifelong  
Education, Advancement, and Potential

**COUNCIL**  
for  
PROFESSIONAL  
RECOGNITION



**miaeyc**  
Michigan Association for the  
Education of Young Children

# MI-YDA (MICHIGAN YOUTH DEVELOPMENT ASSOCIATE) CREDENTIAL SCHOLARSHIP

This scholarship is for you if you work in a licensed program and have completed the requirements for the MI-YDA Credential. This scholarship helps pay for the assessment fee charged by the Michigan Youth Development Associate Credentialing Program. The **Michigan Youth Development Associate (MI-YDA)** is a credential that requires 480 hours of work/volunteer experience with youth in out-of-school-time programs and 120 clock hours of training within the last five years. These 120 clock hours of training can be obtained at community colleges or through other training organizations.

## 1. Prepare to Apply:

- **The applicant must meet all of the following eligibility requirements:**

- Must be **18 or older** with a high school diploma or equivalent.
- Provide documentation of current **first aid and adult/child CPR certification and blood-borne pathogen training** (not included in 120 hours of training required below).
- **Three hours** of program observation must be completed and documented.
- Complete **120 clock hours** of formal training (community-based or college credit training).\*
- Complete **480 hours of work experience** with youth in out-of-school time programs within the last five years.
- Provide documentation of membership in the **Michigan After-School Partnership (MASP) or National After-School Associate (NAA)**.
  - \*TEACH can help cover the cost of training taken for college credit.

- Apply for the **TEACH MI-YDA scholarship OR submit an electronic payment of \$299** by selecting Pay Now in your Candidate Dashboard.
- Complete the Assessment.
- Upload copies of the **training, CPR/first-aid, blood-borne pathogen training, and ID**, then submit **Credential Application**.
- Receive **email confirmation**, and an External Assessor will contact you to conduct an on-site observation.

## 2. Register to Begin the MI- YDA:

- Visit **MI-YDA.org** to create a password for your personal email\* account, which will become your username.

